|  | **ANNEXURE B** |  | | |
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| # | **Conditions** | **Confirmations** | | |
| **Yes** | **No** | **Comments** |
| 1 | The building offers sufficient space of a minimum of 530m². Common floor areas to be included in the disclosed floor spacing for renting |  |  |  |
| 2 | Location proposed office space must be close to public transport less than 5km. |  |  |  |
| 3 | A minimum of 18 covered parking bays in the access-controlled area as part of the premises (inclusive of 2 paraplegic) will be required for staff vehicles at the premises and must be available for exclusive use by NYDA. ( this must be within the building proposed) |  |  |  |
| 4 | Air-conditioned that can be operated at the office Temperature settings between 21o Celsius and 26o Celsius and controlled independently of other offices (tenants). Split aircon, Cassette, and or Midwall (especially in the server room) units in offices preferred. Not remotely controlled by the building management team but by the tenant themselves within their office space. This must be on occupation |  |  |  |
| 5 | Manage the impact of sharing building with other tenants by demarcating NYDA allocated space separately. |  |  |  |
| 6 | Suitability of current layout to NYDA needs. Extent of work to be done to make the current building layout fit NYDA needs. |  |  |  |
| 7 | The building must be in a 24/7 Access control to premises |  |  |  |
| 8 | Building must have CCTV at occupation- which can be incorporated with the tenant’s additional CCTV for high-risk areas (Server room(s), strongroom or record keeping storage facility, etc. |  |  |  |
| 9 | Building must have access control including building security as part of security measures. |  |  |  |
| 10 | Building must have fiber optic for ICT connectivity and one unwired telephone point |  |  |  |

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| 11 | Disability access (Offices and parking for staff and visitors). Facilities for disabled people. |  |  |  |
| 12 | Issue out Occupational Certificate as per municipal regulation before occupation by NYDA i.e., Electrical COC, Glazing COC, Plumbing COC and HVAC COC |  |  |  |
| 13 | The building is equipped with a Power Generator or UPS. |  |  |  |
| 14 | The building is equipped with a water supply (Jo-jo tanks), which should be able to supply the NYDA with a minimum of 5000L of water at any given time should the need arise on Occupation? |  |  |  |
| 15 | The property owner should give NYDA brand image and signage rights. Such clause will be included in the Service Level Agreement. |  |  |  |