

Attention	:	Prospective Bidders
From	:	Supply Chain Management
Date	:	06 July 2023
Bid Number	:	RFP2023/15/NYDA
Bid Title	:	ADVERTISEMENT OF THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS WITH CAPACITY TO PROVIDE DIGITAL KNOWLEDGE TRAINING SERVICES FOR THE NYDA BUSINESS CONSULTANCY SERVICES (VOUCHER) PROGRAMME BENEFICIARIES IN EACH PROVINCE FOR THE PERIOD OF THREE (3) YEARS.

YOU ARE HEREBY ADVISED OF THE ADMINISTRATIVE REGULATIONS AND PROCEDURES

- o Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms if it is between parties in a horizontal relationship and if it involves collusive Bidding (or Bid rigging). Collusive Bidding is a per se prohibition meaning that it cannot be justified under any grounds. It undermines the fair determination of a supplier, corruptly eliminating free and open competition. Therefore, it is not allowed.

1. QUESTIONS AND ANSWERS DURING AND AFTER THE COMPULSORY BRIEFING SESSION HELD 29TH OF JUNE 2023 AT 10H00 BUT BEFORE 04 JULY 2023 AT 16H00

1.1	Question	:	Should we provide a physical copy of the sample Occupational Health and Safety File as part of the original commercial returnables or would a copy on the USB suffice?
	Answer	:	USB can also be used
1.2	Question	:	Is the recording available to service providers?
	Answer	:	No, Its for Nyda use only
1.3	Question	:	I noticed that the service standards refer to 3x8 hour workshops per group. Over what period will this be as the panel is for 3 years but I would like to understand how many workshops you anticipate over the 3 year period?
	Answer	:	Number of workshops will be based on the demand from beneficiaries
1.5	Question	:	Should the mentorship be included in the voucher fee?
	Answer	:	No, mentorship is inclusive in the voucher value
1.6	Question	:	I understand that the application and registering will take place through your ERP System. Are your groups speaking back to a minimum of 30 delegates for face to face and 40 delegates for virtual? On the face to face, will you provide the venue or should the SP include the venue? In additional, how many of these groups do you anticipate over the 3 year period.

	Answer	:	For this voucher only online training must be quoted. Demand driven by the needs of the beneficiaries.
1.7	Question	:	Would you kindly assist us with the document in subject.
	Answer	:	Document is available on e-tenders and on <u>Active Tenders</u> (nyda.gov.za)
1.8	Question	:	How many workshops are required to be done in a year for the 3-year programme and what are the time allocations per workshop. And just to clarify, is it all online workshops?
	Answer	:	It will be based on the demand from beneficiaries and for this voucher only online trainings must be quoted. The duration is 1 day course (8 hours)
1.9	Question	:	what is the entry level for the candidates on the programme? Are they start-ups or already established business owners (3+ years in business)?
	Answer	:	Please refer to section 7.2. of the tender document
1.10	Question	:	I would like to find out that as a youth can I partner with someone who is not youth to submit a rfp of the above-mentioned reference.
	Answer	:	Yes
1.11	Question	:	Kindly please advise on whether it's possible to apply for the same tender with 2 different companies as the only director for those companies?
	Answer	:	No, it is not allowed.
1.12	Question	:	Also, in terms of the financial statements, for companies less than 6 months, are we permitted to provide bank statements in replacement of financial statements especially if the company had just started operating (newly registered company with no financial tracking/history?)
	Answer	:	In case of companies with less than 12 months, please submit latest management accounts
1.13	Question:		Should we provide you with the training material, toolkits and presentations or do we provide you with an outline of training coverage - i.e. which each module entails?
	Answer	:	You should provide training material developed and used in the past.
1.14	Question	:	Please can you clarify point 10 pg 12 does it have to be an online platform.
	Answer	:	Yes it must be IT Platform that should be accessible by users

2. ANNEXURES

2.1	Presentation	Annexure A
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Board Members:

Asanda Luwaca - Chairperson | Karabo Mohale – Deputy Chairperson
Avela Mjajubana | Lebogang Mulaisi | Thulisa Ndlela | Pearl Pillay | Alexandria Procter | Waseem Carrim (CEO)
